



## Parking Policy

This policy outlines the parking rules across New College (Main Site) and the Weston Buildings car parks.

The Home Bursar is the owner of the Parking Policy and is responsible for its implementation, review and effectiveness.

### **Parking Permits**

There are three kinds of centrally issued permits:

**off-peak** (i.e. no parking between 08:00 and 13:00 Monday to Friday)

**peak-time** (parking at all times)

**school staff parking** (School term time only at the Weston Buildings)

### **the following restrictions apply:**

- a. There is no parking of vehicles other than by a named permit holder between 08:00 and 14:00 Monday to Friday at the **Main Site**.
- b. During the school term, New College School staff are permitted to park at the **Weston Buildings** a maximum of 25 spaces are to be made available. Out of term there is no parking available for New College School staff at either site
- c. During the school term, there is no parking for College staff and Fellows (except those in residence) at **Weston Buildings**
- d. Honorary and Emeritus Fellows should be permitted to park only after 13:00 Monday to Friday at the **Main Site** with the exception of blue badge holders or unless they are on College Business e.g. they have been invited to serve on a College committee;
- e. Lay Clerks are permitted to park 5 minutes prior to rehearsal/service at the **Main Site** but at no other times;
- f. NCS chorister parents are not permitted to park at the **Main Site**

g. JRFs and part-time (under 9 hours) Stipendiary Lecturers are not permitted to park at the **Main Site** or **Weston Buildings**, except for those who live on site;

h. Unsolicited visitors are not allowed to park unless there is space and for no more than 30 minutes;

i. There is no parking for Junior Members with the exception of students with recognised disabilities

j. Non-resident Members may not leave cars parked in College for prolonged periods

Spaces for visitors cannot be guaranteed permission to park does not guarantee a space.

### **Alternatives and other forms of transport**

College members are actively encouraged not to use motor vehicles to commute in and out of the City Centre

College members may partake in the tax efficient Cycle to Work Scheme

College members may benefit from the College Bus Pass Scheme

Volunteers should be actively sought to park at the Sports ground rather than

### **cles**

Contractors who need their vehicles in order to carry out work in the College will be permitted to park if there is space, but only one vehicle per contractor may be permitted at any time.

Deliveries routine deliveries, e.g. of catering supplies, office supplies etc. must be made from Holywell Street, not from within the College.

### **Sanctions**

The day-to-day operation of this policy will be managed by the Porters Lodge on the Main Site and at the Weston Buildings. The Porters will notify the Home Bursar if there are breaches of this policy.

Anyone found to be actively and deliberately breaching this policy will have their permits withdrawn.

### **Review**

This policy will be reviewed annually and as and when changes are required.

**September 2022**